

# sensation

The *LIVE* Science Centre: **DUNDEE**

## GREAT VISIT GUIDELINES

### for school visits

*Good behaviour makes a great visit!*

It is expected that pupils will have been told of our **Great Visit Guidelines** prior to their visit. Pupils and staff will be advised of behaviour guidelines on arrival, during their welcome from a member of Sensation staff.

For the safety of themselves, others and the exhibits,

- ✓ Visitors **must not run**
- ✓ Visitors must check and obey exhibit **height restrictions**
- ✓ Soft play equipment is for **pre-school children only**

#### **In the centre:**

Teachers must supervise pupils at all times. Sensation team members are here to facilitate a fun, easy and educational visit, but are not responsible for pupil behaviour.

#### **In the café and shop:**

Pupils are welcome to use the café and shop with the permission and presence of a teacher. Sensation team members are very happy to advise best times to visit the shop.

#### **How we will help you achieve a great visit:**

A member of staff will keep you informed about time slots and activity arrangements. However, if you do have any questions during your visit, ask any member of staff. The entire group will be informed of activity times by announcements via our speaker system, so you can allow groups or individuals to explore as you wish. We are also happy to offer advice on how groups might like to explore the centre – just contact us in advance.

In the shop, we can place each child's purchases in named bags, and store them together until your departure. This means that you can give them out back at school and don't need to worry about lost purchases!

**What our staff will do:**

Our team members have been trained in basic classroom management. However, they look to the class teacher to take overall charge of the group and deal with any serious misbehaviour.

- In the case of low-level behaviour problems (such as individuals running in the centre, or minor misuse of exhibits), Sensation staff will advise pupils of correct behaviour.
- In the case of repeated low-level behaviour problems, Sensation staff will advise the teacher of the issue, and ask the teacher to deal with the pupils involved.
- In the case of serious behaviour problems – if pupils' behaviour poses a threat to their own and others' safety and enjoyment of the centre – Sensation reserves the right to ask pupils, accompanied by a teacher, to leave the centre.

Our Great Visit Guidelines are here to help your group enjoy their time at Sensation.

We operate a policy of acknowledging and praising great behaviour: the key to brilliant visits.

**Don't forget our Best Visit Award:** the class demonstrating the best behaviour in the academic year (and therefore having the most fun!) will receive a special visit from Sensation, and will keep the trophy in their school all year. We will also send out monthly Brilliant Visit certificates to classes who enjoyed great visits. 2005-6 is the first year of the award, and we're looking forward to finding out which class gets to be the first ever winner!

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